Student Internship Evaluation
Computer Science Department
The Courant Institute of Mathematical Sciences
New York University

Intern’s Name: ___________________________ Position: ___________________________
Company: _______________________________ Department: ________________________
Supervisor: _______________________________ Period of Evaluation: ________________
Supervisor E-mail: ______________________ Supervisor Phone #: ____________________

5 outstanding  4 Exceeds requirements  3 Meets requirements
2 Needs improvement  1 Unsatisfactory  N/A Not Applicable

Job Knowledge/Technical Skills
Strong Programming ability and systems knowledge. _____
Strong problem solving skills. _____
Understands job responsibilities and expectations. _____

Work Methods/Decision Making
Demonstrates a solid ability to prioritize responsibilities and workflow. _____
Follows the direction of supervisors & works to resolve issues proactively. _____
Displays original thinking and creativity in the approach to work. _____
Ability to assess situations accurately and generate solutions. _____
Exercises a high level of autonomy in judgment and decision making. _____

Teamwork/Motivation
Seeks information proactively, listens and respects perspectives of others. _____
Effective written and verbal skills. _____
Takes pride in work and sets high standards for self and others. _____
Has drive to gain new knowledge and skills. _____
Interacts appropriately with co-workers to facilitate completion of goals. _____
Shares ideas and responsibilities. _____

Additional Comments:

Please identify this employee’s strengths.
__________________________________________________________________________
__________________________________________________________________________

Please describe any areas for improvement.
__________________________________________________________________________
__________________________________________________________________________
__________________________________________________________________________

If you were to assign a grade to this student, what grade would you give? _________

_________________________  _________________________  ____________
Supervisor Name           Supervisor Signature         Date